

MINUTES

MEETING DATE: June 16, 2016

The CBOC met at 5:00 p.m., June 16, 2016, at the Brazosport Independent School District Administration Building, 301 W. Brazoswood Drive, Clute, Texas, with the following members present:

Donald Caldwell	Jody McCollough
David Fritz	Terry McCollough
Edward Garcia	John O'Connor
Pete Knodel	Gerald Roznovsky
Donald Lamont	Vinay Singhanian
Jim Martin	Kirk Willson

The following members were absent:

Kay Aplin	Christina Morales
Randy Dane	June Strambler
Louis Guidry	David Stephenson
Carolyn Kirk	Johnathan Sublet

The following staff and Board of Trustee members were present:

Jerry Adkins	Daniel Schaefer
David Mendoza	

The following staff and Board of Trustee members were absent:

Rachel Arthur	Danny Massey
Monty Burger	Traci, Phillips
Jennifer Edenfield	Ron Redden
Mason Howard	Clara Sale-Davis
Alec Journeay	Steve West
Rebecca Kelley	Jay Whitehead

The following individuals signed the register as visitors:

None

AGENDA

Introduction and Welcome – Dan

Mr. Schaefer began by welcoming everyone.

Review and Approval of Minutes of March 16, 2016

Following a review of the minutes, a motion was made by Vinay Singhanian and seconded by Jim Martin for approval of the minutes as presented. The motion passed unanimously.

Website Review/Comments/Recommendations

Mr. Schaefer asked for feedback and showed the changes made to the website since the last meeting. Highlighted was the time-lapse video of the New Beutel Elementary construction. He did indicate that we will continue to add information throughout the bond programs.

Review of Project Status

2012 Bond

Mr. Schaefer indicated that as of June 30, 2016, \$30,107,546 or 74.71% of the bond funds have been obligated for purchase, which is up from \$29,589,534 or 73.42% as of February 29, 2016. The primary projects during the quarter were new walk in freezers at multiple campuses related to the Child Nutrition department. Once completed, all planned Child Nutrition projects will be complete. A complete list of purchases was reviewed in detail. Projects completed and paid as of June 30, 2016, totaled \$29,531,183 representing 73.42% of the bond program compared to \$28,967,966 representing 71.88% as of February 29, 2016.

2014 Bond

Mr. Schaefer indicated that as of June 30, 2016, \$41,174,140 or 23.53% of the bond funds have been obligated for purchase, which is up from \$31,095,406 or 17.77% as of February 28, 2016. He emphasize that this is a significant portion of the 1st phase (\$45M) planned for the 1st two years of the bond program. A complete list of projects was reviewed in detail. Projects completed/progress billings and paid as of June 30, 2016, totaled \$12,742,797 representing 7.28% of the bond program compared to \$8,228,393 representing 4.70% as of February 28, 2016.

Review of Project Timelines

No change in timelines from the previous meeting.

Spring/Summer

2012 Bond

- Brazoswood pool project update was provided. The good news it is was completed and filled prior to Spring Break, however shortly after it was filled, water levels did not hold. The contractor investigated and determined a leak where the “new” concrete met the “old” around the drain/plumbing lines that were replaced. After meeting with the coaches, it was decided to temporarily fix until May so the students could use the rest of the year. The contractor accepted responsibility and will cover the full cost to correct the issue.

2014 Bond

- New Lanier Gymnasium - Provided last meeting – In process and on schedule for May 2016 opening.
- New Beutel Elementary - Provided last meeting – In process and on schedule for an August 2017 opening.
- Polk and Griffith - Classroom Additions and New Gymnasiums – Bid awarded in February 2016 - Project Information reviewed. Classrooms scheduled to open August 2016 and gymnasiums fall of 2016.
- 2014 Bond Package A Summer Projects - Velasco Elementary, Rasco Middle, Lanier Middle, Freeport Intermediate, Lake Jackson Intermediate and, Brazoswood High - Project Information.

Reallocation of Project Funds

- Report only (2)
 - 5/20/16 – LJI Tennis Court Resurfacing – \$2,249 from dual purpose whiteboards (came in slightly over budget)
 - 5/31/16 – B’Wood Pool - \$5,100; 4,578 pulled from dual purpose whiteboards and \$522 from contingency
- Approved via Email (1)
 - 4/15/16 – The remaining two walk-in freezer/cooler projects at Polk and SFA were bid out in April. Based on the pricing received, re-allocations from two completed under budget Child Nutrition projects of \$63,536 (Temperature Monitoring Systems \$8,001 and Cafeteria

Serving Lines \$55,535) and contingency of \$14,675 is needed to fund the walk-in freezer/cooler projects. If approved, \$299,850 will remain in contingencies and we currently do not anticipate any other significant need for contingencies.

Question/Discussion/Suggestions of Items

None.

SCHEDULING AND UPCOMING MEETINGS

Next scheduled meeting is September 21, 2016, from 5-6 pm at the Administration Building room D-7.

There being no further business, the meeting adjourned at 5:42 p.m.
