

**Madge Griffith Elementary**  
**CEIC Meeting Agenda**  
**May 12, 2020 (4:00–5:00pm)**



[Click here to join meeting](#) or call 650-457-1315 PIN: 318 484 261#

Agenda Item	Presenter	Notes
<b>Welcome &amp; Introductions</b> <b>Review of Purpose</b>	Matt	<a href="#">CEIC Members 2019 - 2020</a> <a href="#">BISD Regulation for CEICs</a>
<b>Upcoming Events:</b> May 1 - Aug 14 - Online enrollment for returning students May 11 - Aug 14 - Online registration for new students (including PK and Kinder) May 13 - Chromebook Pick Up (3:00-7:00)		May 15 - 4th Grade Parade (afternoon) May 19 - Final Chromebook Pick Up May 21 - Last Day of School Aug 17 - Meet the Teacher (afternoon) Aug 19 - First Day of School
<b>Committee Reports</b> Hospitality PBIS Crisis Team Student Activities / Programs Parental Engagement	Matt	
<b>Agenda Items</b> Questions / Concerns - COVID=19 Final review of 2019 - 2020 Campus Improvement Plan Proposed budget for 2020 - 2021 Activity Account Report	Matt	<a href="#">20-21 Proposed Budget</a> <a href="#">Activity Accounts</a>
<b>Questions &amp; Concerns</b>	Everyone	

[Please complete this Google Form to indicate you attended the meeting and to vote on the proposed budget.](#)

Thank you for supporting Madge Griffith Elementary this year!



## Campus Education Improvement Committee Meeting Minutes

May 12, 2020

**Present:** Karen Matt, Ken Wilson, Rowena Lopez, Maria Calaf, Pat Preston, Jean Cornelius, Brenda Arteaga, Jose Torres, Rebekah Riggle, Julie Wright, Kerri Schurtz, Kristen Sosa, Bianca Gonzales, Tammy Garcia, Robin Strother, Gina Aguirre-Adams

**Meeting Time:** 4:00 p.m.

**Location:** Virtual Google Hangout Meeting

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### I. Welcome- Karen Matt

- Dr. Matt welcomed everyone to the 1st ever Virtual CEIC meeting
- Overview of what's currently happening on campus
  - Teachers packed up student's personal items
  - Parents are returning chromebooks and picking up student items
  - Teachers are packing up their rooms for the summer/ acknowledging safety protocol for Covid
  - SPED Students have been given an extra week to keep chromebooks

### II. Upcoming Events- Karen Matt

- Karen went over the list of upcoming events from the agenda
  - Online enrollment for returning students May 1-Aug. 14
  - Online registration for new students (including Kinder and Pre K) May 11-Aug 14
  - May 13- chromebook pick up
  - May 15- 4th Grade Parade
  - May 21- Last day of school
  - Aug. 17- Meet the Teacher
  - Aug. 19- First Day of School

### III. Committee Reports - Karen Matt

- **Hospitality**
  - Karen Odom, Irma Castro Retirement- Planning for recognition depending on Covid.
- **PBIS - Positive Behavior Intervention System**
  - Introducing new things for the new school year
- **Crisis Team**
  - Training for summer
- **Student Activities/Programs**
  - Wish Bianca Gonzales well, moving to a new job.
- **Parental Engagement**
  - Working to update Parent Compact for 2020-2021

### IV. Agenda Items- Karen Matt

- **Questions/Concerns for Covid 19**
  - District Central Office working scheduling plans for next year
  - Intervention and Remediation plans are in the works for next year
  - TEA required remote learning during Pandemic
    - Keep students academically engaged
    - Make progress on familiar lessons (I Station etc.)
    - Good communication with parents
- **Review of Campus Improvement Plan**
  - **Review CIP**
    - Sets goals
    - Develop strategies to meet goals
    - Review progress on goals quarterly
  - **Impact of Covid 19**
    - Some goals could not be measured
      - No STAAR Testing
      - No All STAAR Saturdays
  - **Staff Attendance Rate**
    - 98.6% for 3rd Quarter
    - 95.9% since beginning of school year
      - Maternity Leave impacted overall attendance rate. Dr. Matt anticipates we would have met the goal if we had been able to finish the school year.

- **Proposed Budget**
  - Zero Based Budget
  - Purchase based on need
  - Other budgets available
    - PTO
      - Field Trips
      - All STAAR Saturdays
      - Student End of the Year Awards (new for PTO to purchase)
    - Title Funds
      - Personnel (Paras, Interventionists)
      - Supplies
      - Student Motivation
      - Tutorials
  - **Activity Account Report**
    - Shared balances in all activity accounts
  - **Karen asked everyone to sign in on the link provided on the agenda and to acknowledge on the form if they approve the budget or not.**
  - **Meeting was adjourned at 4:36 pm Final Meeting for the 19/20 School Year**